Policy Title: Deferral of Admission Policy

Policy Number: AD.10.03.170425

Applies to: This policy applies to medical school applicants

Date: 4/25/2017

1.0 Policy Statement:
It is the Elson S. Floyd College of Medicine policy that applicants accepted to the College of Medicine matriculate in the entering year to which they are accepted. Should an exception be justified under limited and rare circumstances, accepted applicants may request a one-year deferral of matriculation.

2.0 Definitions
Limited and rare circumstances: Occasions for which one-year deferrals may be granted include but are not limited to:
- Applicant develops serious illness
- Unanticipated family hardship
- A meaningful educational opportunity
- Completion of military service

Deferral: An approved one-year period of time following acceptance into the College of Medicine that delays the start of the applicant’s matriculation.

3.0 Responsibilities
Admissions Committee Chair
Associate Dean for Admissions, Recruitment, and Inclusion

4.0 Procedures
The request must be submitted in writing to the Associate Dean for Admissions, Recruitment, and Inclusion and received by June 1 of the acceptance year and the applicant follows the procedure as detailed in this policy.

AMCAS requires all accepted applicants who are granted deferrals to submit a new AMCAS application for the year they will be entering no later than the school’s application deadline, which is October 1st. The deferred applicant is not required to pay a fee to AMCAS if they are committing to Washington State University Elson S. Floyd College of Medicine and will not be applying to other schools during the application cycle.

Note: If the applicant intends to apply to other medical schools, the deferred applicant is responsible for all AMCAS fees associated with their application and forfeits the deferred admission to Washington State University Elson S. Floyd College of Medicine.
To activate the acceptance for admission in the subsequent academic year, the deferred applicant must accept the offer of admission during the application cycle for which the applicant has submitted a deferred application. In addition, the applicant will submit a statement of activities during the deferral year and official transcripts for any academic work attempted or completed since the commencement of the deferral year, no later than June 1st of the matriculation year.

If the applicant does not activate his or her acceptance to Washington State University Elson S. Floyd College of Medicine within the acceptance decision deadline, the acceptance is withdrawn. If the applicant wishes to reapply, a new AMCAS application, including new supporting documents and required fees, must be completed. Reapplication will be competitive with all other applicants. Thus, applicants who are contemplating the pursuit of other academic degrees or travel should strongly consider delaying application until they are ready to matriculate if accepted into Washington State University Elson S. Floyd College of Medicine.

5.0 Related Policies
AD.12.01.170211 - Medical Student Selection Policy

6.0 Key Search Words
Deferral, limited circumstances, matriculation

7.0 Revision History

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Responsible Office:  Office of Admissions and Recruitment

Policy Contact:  Associate Dean for Admissions, Recruitment and Inclusion

Supersedes:  Original Policy approved 5/6/2016