Policy Title: Conflict of Interest Presentation Policy

Policy Number: CU.06.03.170808

Applies to: Anyone presenting in the Elson S. Floyd College of Medicine (ESFCOM)

Date: 8/8/2017

1.0 Policy Statement:
It is the ESFCOM policy that all presentations/presenters deliver unbiased content, in courses/presentations, and disclose any potential or real conflict of interest.

2.0 Definitions
Unbiased: Free of conflict of interest.
Conflict of Interest: Means a competing or significant financial interest held by a presenter and/or specified members of their families which could affect the design, conduct, or reporting of research and scholarship activities.

3.0 Responsibilities
All faculty and guests teaching the ESFCOM students
Component and Course Directors
Compliance Officer
Vice Dean for Student and Faculty Experience

4.0 Procedures
The WSU Conflict of Interest Executive Policy #27 can be found at this link. In conjunction with this policy ESFCOM requires the following:
1. Instructors and guests within the College of Medicine are required to disclose any Conflict of Interest regarding the content of their presentations in writing to the course director.
2. If a presenter is using slides or other audiovisual media, they will be provided with the presentation materials that contain a slide clearly stating either a lack of a Conflict of Interest, or a disclosure of potential Conflict of Interest. The same procedure will be followed and adapted to other audiovisual media that does not allow for the inclusion of a “slide”. If slides or other electronic media are not to be used, the presenter will clearly state similar Conflict of Interest information at the beginning of the presentation and document in writing to the course director.
3. Course and clinical experience/clerkship directors will promulgate this policy with all instructors for their respective courses. Additionally, Curriculum Specialists and Instructional Technologists will support the workflow to ensure documentation and disclosure of conflicts of interest for each session with learners prior to the date of presentation.
4. A record of all conflict of interest disclosures will be maintained by the Compliance Officer.

All faculty and guests teaching the ESFCOM students are responsible for filling out forms and disclosing conflict of interest. Component and Course Directors are responsible for distributing and collecting conflict of interest forms from all guest presenters. Compliance Officer is responsible for maintaining records of all conflict of interest disclosures. Vice Dean for Student and Faculty Experience is responsible for oversight of compliance with this policy.

5.0 Related Policies
N/A

6.0 Key Search Words
Conflict

7.0 Revision History

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<th>Original Approval</th>
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Responsible Office: Vice Dean for Student and Faculty Experience

Policy Contact: Compliance Officer

Supersedes: N/A